



Constitution and By-Laws

Approved: August 20, 2024

Article I: Name and Emblem

Section 1. The name of the club is: Hamblen County Car Club Inc. The club shall be incorporated as a non-profit corporation.

Section 2. The Emblem for the club will be a 32' Ford on a map of Hamblen County.

Section 3. The colors of the club will be Orange and White.

Article II: Purpose

Section 1. The promotion of safe, family oriented enjoyment of classic and custom cars, trucks and other vehicles through club member camaraderie, monthly meetings, and scheduled events.

Section 2. Our mission statement states: The Hamblen County Car Club connects people in our community through hosting and supporting automobile focused events. By providing a gathering place we convert funds from family oriented, automotive centered, social experiences to local charitable contributions.

Section 3. Our vision statement states: Using automobiles as a vehicle to drive a better community.

Article III: Objectives

Section 1. To promote interest in the collector car hobby.

Section 2. To create and promote good fellowship and sportsmanship among all members of this club as well as all members of this hobby.

Section 3. To conduct club functions and activities in a manner befitting members of the automotive hobby, and to encourage a better understanding of the restoration and maintenance of antique and special interest vehicles, as a constructive family activity.

Section 4. To promote and stress safety in driving, automobile maintenance, and overall vehicle operation.

Article IV: Membership

Section 1. There will be annual dues for active membership. The dues amount may be adjusted as needed by the Executive Committee.

Section 2. Club membership is limited to:

A. Persons with an interest in the restoration and maintenance of cars, trucks, and other vehicles.

B. Persons that have reached the age of 16 or older.

Section 3. All new candidates desiring membership to the club must first complete an application form, and submit it along with their membership dues.

A. Renewing members do not need to reapply, just pay their dues.

Section 4. Any undesirable conduct by any member, while in any function or activity which may degrade this club or hobby in the eyes of the public, press, or law enforcement agency, will be grounds for immediate expulsion of membership by the board of directors.

Section 5. The membership of this club will not tolerate exhibition driving, street racing, alcohol, or drug consumption, or fighting by any member of the club, or attendee at any club event.

Article V: Dues

Section 1. Dues for club membership will be set by the Executive Committee and renewable on September 1st each year.

Section 2. If dues are not paid by October 1st membership will be discontinued.

Section 3. When new members are accepted into the club, dues will be payable at that time and renewable each September 1st thereafter. Persons joining our club after May 1st will be considered paid up through the following year.

Article VI: Officers and Committees

Section 1. The elected officers of the club include President, Vice President, Secretary, and Treasurer. The elected officers of the club will form the Executive Committee.

Section 2. The board of directors consists of the President, Vice President, the Immediate Past President, and six club members appointed by the Executive Committee. These six club members are not to belong to the Executive Committee. A majority of the board of directors constitutes a quorum at any meeting of the board of directors.

Section 3. The board of directors will appoint the club Chaplin, who will deliver the blessing at club events.

Section 4. The board of directors will appoint a Chairman for each of the following standing committees: Membership, Sponsor Relations, Communications, Social, Winter Angel Expo, and Because We Care. Committee chairs will staff their committees and will be called upon for a report during regular meetings.

Section 5. Additional working committees may be formed by the Executive Committee as required. The working committee is dissolved when the project is completed.

Article VII: Elections

Section 1. All nominees for any office must be a member in good standing. Elections will be held in June of each year. Nominations will be made during the May meeting each year and published in the June newsletter for membership consideration. A ballot will also be included in the June Newsletter. Anyone who does not think they will attend the June meeting is encouraged to submit the ballot to the Vice President prior to the June meeting. Absentee ballots will be counted and included in the general election. Ballots will be distributed by the Vice President at the beginning of the June meeting and turned into the Vice President for counting. The result will be read aloud at the appropriate time during the meeting. Those persons elected will take office on July 1st.

Article VIII: Duties of Officers

Section 1. The President will preside over all meetings of the club, serve as chairman of the board of directors, act as additional member of all committees, issue the call for regular and special board of directors meetings, schedule regular elections, schedule an annual financial audit, and insure meetings are held in an orderly manner and in accordance with the constitution. At the end of the term, the President will become the Past President.

A. The President may only serve two full, consecutive, one year elected terms. Partial years, as when the Vice President takes over for a President are not included in that time.

B. Should the President not be able to continue as Past President, the existing Past President will remain in the position.

C. A Past President may be nominated for president in a future period.

Section 2. The Vice President will perform all duties of the President in his absence. If for any reason the President should become unable to carry out his or her duties the Vice President shall become President.

A. The Vice President will act as Cruise-In Coordinator.

B. The Vice President will obtain written permission from the property owner for use of the site, and to authorize the President or Vice-President to address the issue in a diplomatic manor up to, and including, calling law enforcement if laws or site restrictions are violated.

C. The Vice President will ensure that liability insurance is obtained for the site.

D. The Vice President will assume responsibility for providing the Trailer at club events.

Section 3. The Secretary will record and maintain minutes of membership and board of directors meetings. The Secretary records members present at meetings, and gives notice of all regular and special meetings. The Secretary will supervise all records of the club based on directives from the President.

Section 4. The Treasurer will collect dues and all other income due to the club, maintain club bank records and accounting books, and make payments from club funds, as necessary. The Treasurer will make monthly reports of the clubs financial status, including any budget issues, to the members at each monthly meeting. The Treasurer will file as necessary all reports required, complying with Federal, State, and local governments.

Article IX: Meetings

Section 1. Members in good standing present at the meeting will constitute a quorum.

Section 2. Regular membership meetings will be held once monthly at a designated location and published to the membership.

Section 3. The order of business for all meetings of the club will be as follows:

A. Call to order.

B. Opening Prayer.

C. Roll call/sign in.

D. Introduction of visitors and new members.

E. Approval of the minutes from the previous meeting as posted in the newsletter, or as read at the meeting.

F. Reading of correspondence/announcements.

G. Treasurers report.

H. President/Committees report.

- I. Vice President's Comments.
- J. Unfinished Business.
- K. New Business.
- L. Adjournment.

Note: Any person at any meeting will be afforded the opportunity to express their view on any matter being discussed or debated. Persons in attendance will respect each speaker during their time. Order will be maintained at all times.

Article X: Delegations

Section 1. Delegations, subject to approval by the board of directors, will be appointed by the President to represent the club at any convention, meeting, or assembly that may be deemed necessary. Delegations are authorized to exercise only those powers specifically vested in them by the board of directors.

Article XI: Amendments

Section 1. The HCCC Constitution and By-Laws may be amended at regular or special meetings of the membership, provided the board of directors has previously approved the merits of the proposed amendments. Members in good standing present at the meeting will constitute a quorum for approval.

Article XII: Charitable Donations

Section 1. As a non-profit organization, any cash proceeds left at the end of a calendar year are distributed to local charitable organizations. The list of the local charitable organizations, and the amounts to each, will be approved by the board of directors in October. Checks to local charitable organizations will take place in November.

Section 2. All other charitable donations on behalf of the Hamblen County Car Club will be in the form of Goods and Services only. Requests for charitable donations made by the club should be presented by the Because We Care Committee at a regular scheduled members meeting, and must therefore be approved by a majority vote of members attending that meeting.

Section 3. The Because We Care Committee will consist of a minimum of three members. The committee must include at least the current President, Treasurer, and one other member. The Because We Care Committee will investigate all requests presented within or outside of normal member meetings, and make recommendations for voting. The Because We Care Committee will be authorized to act in an emergency without prior membership approval up to a maximum \$300.

(Example): There is a bona fide need by a club member due to a personal emergency, accident, house fire, etc. and it is 20 days before a regular scheduled member meeting. The Because We Care Committee, by unanimous vote, authorizes goods or services on behalf of the club.

Section 4. The Because We Care Committee will send cards and/or flowers to Members in times of bereavement or sickness for their Spouse, Parents, Sister, Brother, In-laws, or children. At times it will become necessary to include other persons who we will need to

express bereavement, or other concerns, and will need to send cards and/or flowers. These circumstances will be discussed with the President for consideration and a decision.

Standing Committees

As outlined in Article VI: Officers and Committees, the following standing committees support Club operations.

Member & Sponsor Relations

Membership Committee: The focus of the Membership Committee is on the acquisition, support, and retention of club members (i.e., those interested in family oriented, automotive centered, social experiences).

Sponsor Relations Committee: The focus of the Sponsor Relations Committee is on the acquisition, support, and retention of sponsors (i.e., those interested in selling their goods and services to this market or providing product and services as door prizes).*

*Note: This role is automatically a member of the Winter Angel Expo Committee.

Communication

Communications Committee: The focus of the Communications Committee is on creating and distributing valuable, relevant, and consistent content to attract and retain a clearly defined audience of potential members and sponsors. Content is distributed through the monthly HCCC "Cruise'N'ews" newsletter and routine posts to social media. Our club photographer is also a part of this team.*

*Note: This role is automatically a member of the Winter Angel Expo Committee.

Event Programming

Social Committee: The focus of the Social Committee is on organizing club social events, such as fun runs to various local attractions and restaurants, the annual club picnic, the annual chili cook off, and annual Christmas and Valentines Day parties.

Winter Angel Expo Committee: The focus of the Winter Angel Expo Committee is on planning and managing the production of our annual car show. Held in January of each year, the Winter Angel Expo is the major source of funds for the club. This committee will also plan and manage our Spring Angel Car Shows.

Community Support

Because We Care Committee: The focus of the Because We Care Committee is on determining eligible local charitable organizations in our community that would benefit from our fund raising. The committee also supports our membership by identifying those in need and making recommendations to the Executive Committee for aide.

In addition to designated tasks, all committees will also honor requests made by the Executive Committee.